

FREQUENTLY ASKED QUESTIONS

Sl. No.	QUERY	CLARIFICATION
1.	Is the application /registration form available offline?	<p>No. Interested and eligible candidates can apply only through the ONLINE Mode available at Delhi High Court website: www.delhihighcourt.nic.in OR https://applycareer.co.in/dhc/highcort2024dhjse/</p> <p>No other means / mode / format of application will be accepted</p>
2.	Which documents should be kept ready by a candidate before applying?	<p>Candidate should have:</p> <ol style="list-style-type: none"> a. Valid e-mail ID, (This e-mail ID shall be used to communicate with the candidate, if required). b. The latest passport size photograph (jpg or jpeg file) should not be greater than 100 KB size. c. Scanned image of his/her Signature in digital format (jpg or jpeg file) Image of not more than 50 KB size. d. Details of Educational Qualifications, period of practice and Experience. e. Copy of Disability Certificate, if applicable, in PDF format of less than 1 MB. f. Debit Card/Credit Card/Internet Banking/UPI for payment. <p>Besides the above, the candidate would also be required to upload his/her real time image.</p>
3.	How do I register for the online application?	<p>You have to register for the online application process with your name, date of birth, a valid e- mail id and a password through the link https://applycareer.co.in/dhc/highcourt2024dhjse/ The name, date of birth and e-mail id provided at the time of registration cannot be changed or corrected throughout the application process and / or at any stage of the examination.</p>
4.	What if I forget my log- in Id and password or want to change them in future?	<p>After successful registration, an auto generated mail will be sent to your registered email ID with details of your registration including log in ID and password. In case you forget your password; you can refer to your email where the mail containing the details of registration has been sent or exercise the "FORGOT PASSWORD" option.</p>
5.	What are the methods to pay Application Fee?	<p>Candidate is required to make payment through SBI e-PAY by using any of the following:</p> <ol style="list-style-type: none"> 1. Debit Card/Credit Card 2. Net Banking 3. UPI

6.	Is there any requirement of sending documents to High Court of Delhi?	Candidates are advised to keep a printout of the Application Form for future reference. However, neither the Application Form nor any other document is required to be sent to Delhi High Court at this stage.
7.	What is an auto generated Application Number?	An auto generated Application Number is a unique number allotted to you on successful submission of online application form and will appear on print version of the application form. This Application Number will be required for accessing, downloading and printing the Admit Card at all stages of examination.
8.	I have entered some incorrect details in the Online Application Form. How can I correct the same?	There is no provision for making corrections on the portal. As such, once the application is submitted it cannot be edited. You can edit your application only before the final submission of the application form. In case you wish to carry out change in any information, you may apply afresh with different e-mail ID and Mobile No.
9.	I did not receive the email intimation for registration of my application?	"Email-ID / User ID", "Date of Birth", "Post Applied" and "Password" are also sent by auto-response confirmation emails. Delivery of these emails purely depends upon the correctness of e-mail ID provided, policy of your E-Mail Service Provider to accept and divert such emails under Bulk or Spam mails or bounce back of such mails without accepting it due to heavy number of emails generated by our Applications.
10.	I did not receive the acknowledgement / reply to my email communication?	"Reply to" Email ID for the application form was created for the convenience of the Candidates for genuine communications. Please do not use this address to send back the emails for "Acknowledgment" etc. Our Email Server is configured to delete such emails automatically.
11.	How a candidate is going to receive the Admit Card for the written test?	Admit Card of the eligible candidates can be downloaded from the website of High Court of Delhi, i.e., www.delhihighcourt.nic.in . Admit Cards will not be sent by any other mode of communication like post/ courier.
12.	Do I need to take the print-out of the Admit Card for the written test?	Yes. Candidate must take the printout of the valid Photo Admit Card for all the stages of examination using Online Application Number and other details asked and bring the same at the time of examinations.

All correspondence with candidates shall be done through e-mail only. All information regarding schedule / Preliminary Examination (Objective Type) Admit Cards etc. shall be provided through e-mail / uploading on the website of High Court of Delhi. Responsibility of receiving, downloading and printing of Preliminary Examination (Objective) admit card / any other information shall be of the candidate only. High Court of Delhi will not be responsible for any loss of e-mail sent, due to invalid / wrong email ID provided by the candidate or for delay / non-receipt of information if a candidate fails to access his / her e-mail / website in time.